

WAKOOL SHIRE COUNCIL
SCHEDULE OF CONDITIONS AND CHARGES FOR
PRIVATE WORKS
AND SALES AS FROM 1ST JULY 2009

CONDITIONS OF UNDERTAKING WORK

No work to be undertaken without written application and the authority of the Manager Engineering, and payment or other arrangements are authorised. Estimates of cost are on site estimates only. The cost charged will be based on actual timesheets and plant sheets. All works are to be prepaid as estimated cost. Accounts not paid on time will be subject to 20% administration charge. Travelling will be charged to and from in addition to the site time. Sale of materials may be made only with the authority from the General Manager, and the cost having been paid in advance.

SCALE OF CHARGES: HIRE OF PLANT		ESTIMATE	
(During ordinary working hours):		TIME	COST
Bulldozer (note requires transport by Low loader)	\$190.00 per hour	_____	\$
Grader Heavy	\$165.00 per hour	_____	\$
Grader & Laser	\$180.00 per hour	_____	\$
Crane (TK24, TK 16)	\$190.00 per hour	_____	\$
Crane (TC13)	\$135.00 per hour	_____	\$
Backhoe	\$135.00 per hour	_____	\$
Front End Loader /Backhoe	\$135.00 per hour	_____	\$
Front End Loader (Small)	\$110.00 per day	_____	\$
Roller – Self Propelled Vibrating (R14)	\$150.00 per hour	_____	\$
Tractors	\$110.00 per day	_____	\$
Attached Implements - Linkage only	\$ 30.00 per hour	_____	\$
Attached Implements - Linkage & PTO	\$ 30.00 per hour	_____	\$
Mowers – Tractor and Slasher	\$140.00 per hour	_____	\$
Mowers – Ride on	\$110.00 per day	_____	\$
Pumps	\$110.00 per day	_____	\$
Low Loader & truck - Travelling	\$160.00 per hour	_____	\$
Low Loader & truck - Waiting	\$ 50.00 per hour	_____	\$
Truck (5-7 tonne)	\$ 80.00 per hour	_____	\$
Truck (5-7 tonne) - Waiting	\$ 50.00 per hour	_____	\$
Trencher	\$135.00 per hour	_____	\$
Wacker or similar	\$110.00 per day	_____	\$
Jetpatcher / Flocon	\$165.00 per hour	_____	\$
Operator, Utility & Spray Equipment	\$ 80.00 per hour	_____	\$
TOTAL			\$

Stand Down or transportation rate (other than self-propelled) will be 50% of above rates.

Miscellaneous Rates for miscellaneous plant, not listed above, will be provided on written application, and to include operator, except when otherwise approved by the General Manger in accordance with Council's policy.

Overtime where work is performed in overtime, \$45 per hour, will be added to the above rates.

Haulage Works Haulage works will be costed at quantity plus mileage rate according to the adopted Contract and Schedule of rates, plus \$3.30 per cubic metre for Royalty, loading and supervision plus 10% GST.

Comprehensive Works Labour, plant and materials at cost, plus 25% on labour, plus 20% on total for supervision and administration, plus 10% GST.

Minor Plant - Fuel & Oil

Minor plant is hired on the proviso that it is supplied with fuel & oil full, and that it is to be returned with both fuel & oil full.

APPLICATION FOR PRIVATE WORKS

PLEASE NOTE: CERTAIN EARTHWORKS ON FARMS MAY REQUIRE PLANNING APPROVALS FROM COUNCIL. PRIOR TO COMMENCING WORK THE PROPERTY OWNER SHOULD CONTACT COUNCIL'S PLANNING DEPARTMENT STAFF AT EITHER THE MOULAMEIN OR BARHAM OFFICES.

I, _____ (Full Name)

REPRESENTING, _____ (Business Name)

ADDRESS, _____

hereby request the Wakool Shire Council to carry out the undermentioned work at my expense:

DESCRIPTION OF WORK _____

I tender herewith my cheque for the sum of \$ _____ being the cost/estimated cost of hiring:
_____ (Description of Plant)

for a period of _____ (Hours, plus charges for travelling)

It is understood and agreed that should the work require a longer period of time than the above stated, additional payment must be made by me before the works are completed unless arrangements are made to pay at the completion of the work. I also agree that breach of such an agreement will incur a 20% surcharge. It is further agreed that should the work required be completed in less than the estimated time, Council shall be bound to refund any amount overpaid.

DEVELOPMENT APPLICATION NUMBER: _____ (IF APPLICABLE)

SIGNATURE OF APPLICANT: _____ **DATE:** _____

WITNESS: _____

I Certify that the works requested herein have been carried out to my satisfaction.

SIGNATURE OF APPLICANT: _____

D/A CLEARANCE VERIFIED: SIGNATURE: _____ **DATE:** _____

DATES WORK CARRIED OUT: _____

EMPLOYEE'S SIGNATURE: _____ **DATE:** _____

I certify that the works requested herein, have been carried out by me and that the actual time worked and times of plant usage are recorded on employee's time sheets and plant sheets against the application's name.

THIS WORK WAS AUTHORISED ON ___/___/___ **ENGINEERING MANAGER** _____
Subject to Council's Planning Department's approval.

SUNDRY DEBTOR WORKS

(APPLICATION FOR PRIVATE WORKS)

PROTOCOLS

ADMINISTRATION

To assist the administration staff in completing their task correctly and efficiently the following information is required.

- The operator/staff are to correctly complete the Application for Private Works form
- Estimated travelling time to be included
- The operator/staff are to ensure that the correct property and mailing address are included on the Application For Private Works form, the form to be submitted with timesheets
- Time sheets are to be filled out accurately

PROCEDURE

To assist with Customer Service and to address clients and Council's requirements the following is to be adhered to:

- Site time to be estimated to next ½ hour
- Travel time to be estimated to next ½ hour
- Client to be advised of the total estimated cost as an estimate only
- Operator not to commence works until payment made or other arrangements authorised
- The client is to be advised that the final charge will be based on time sheets
- Variation to estimated time is to be advised to the client
- If in doubt as to works having the required approvals, sight the approval or contact the Shire office (Environmental Services).
- Works needing approval include:
 - dams, levees, channels or embankment like structures.
- ***If in doubt of job complexity/cost contact an Overseer or Engineer***